

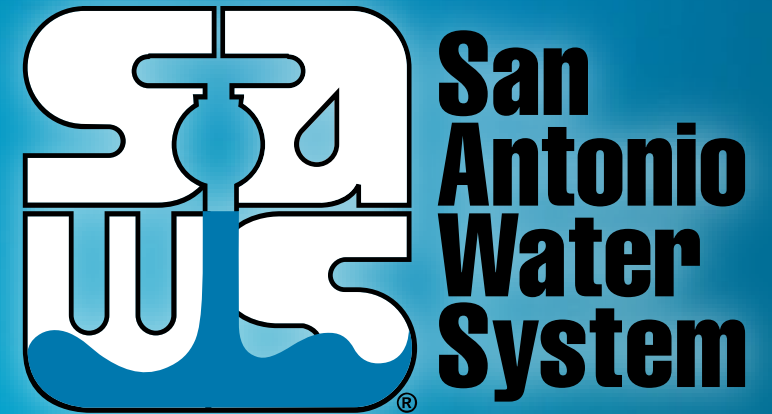
2023 Annual Sanitary Sewer Point Repair, MH Adjustment, Laterals Construction - Pkg I CO-00605

Florinda Gonzales
Contract Administrator

Marisol Robles
SMWVB Program Manager

Lee Bausinger, P.E.

Project Engineer – Operations Support



Non Mandatory Pre Bid
October 21, 2022

MAKING SAN ANTONIO
WATERFUL



Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

Agenda

- General Information
- SMWB Requirements
- Vendor Registration
- Contract Requirements
- Bid Packet Preparation
- IFB Schedule
- Reminders
- Bid Opening Procedures
- Project Overview
- Project Summary
- Questions

General Information

- This is a Non-Mandatory pre-bid meeting
- Attendees should sign-in via chat on WebEx
- This presentation and the attendance sheet will be posted to the SAWWS website
- Key project information:
 - Construction duration is 365 calendar days
 - Estimated budget is \$2,000,000.00
- Construction services being procured through low bid

General Information

- Sealed bids are requested for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision to perform point repairs to the wastewater collection system pipelines, to renew laterals, to replace manholes, and to adjust and/or rehabilitate manholes, on a work order contract basis.

Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.

Minimum Qualifications for SMWB recognition:

- **Certification from the South Central Texas Regional Certification Agency**
 - Businesses must be SBE-Certified (including MBEs and WBEs)
 - Texas Historically Underutilized Business “HUB” also recognized
- **Local office or local equipment yard**
 - Atascosa, Bandera, Bexar, Comal, Frio, Guadalupe, Kendall, Kerr, McMullen, Medina, Uvalde and Wilson

Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**
A: Outreach lists from the South Central Texas Regional Certification Agency are now Excel-exportable at www.sctrca.sctrca.org. If you are having trouble with the downloads, please email the SMWB Program Manager.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**
A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**
A: Please contact the SMWB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

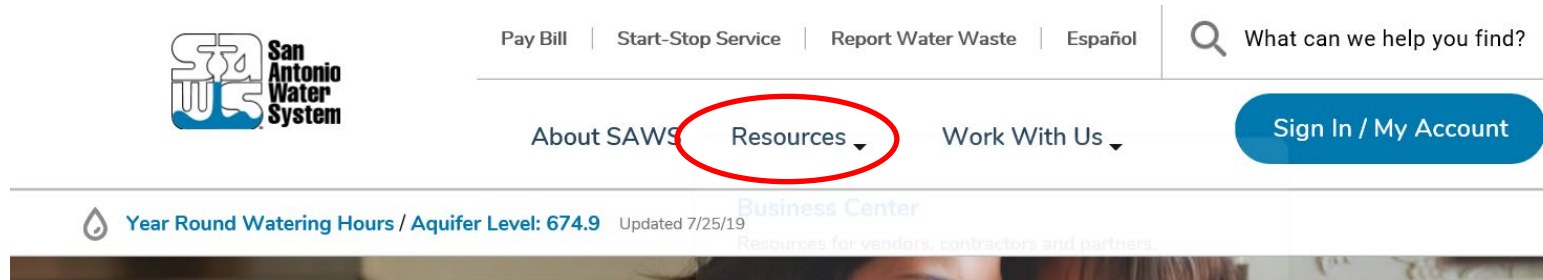
- 1. Subcontractor & Supplier Payment Tracking
- 2. Subcontractor and Supplier Additions or Substitutions
- 3. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>

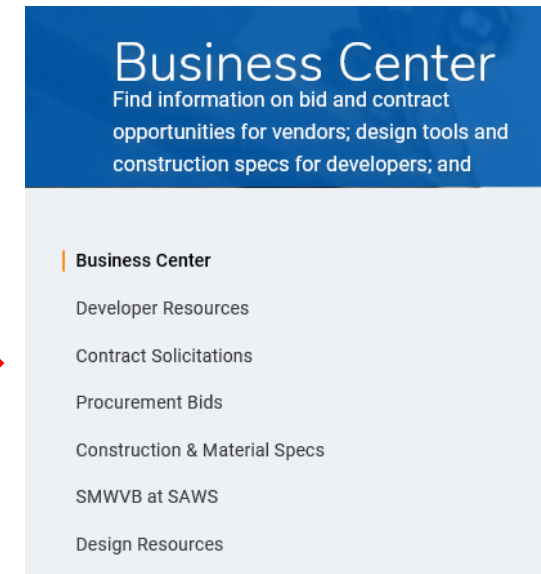


Contract Solicitations Website

- To locate the Contract Solicitations website choose Resources



- At the drop down menu choose Contract Solicitations.



Vendor Registration & Notification (VRN)

Reasons to Register in the VRN

- Receive bid notices directly in your email “Inbox”.
- Download bid documents.
- Subscribe to specific bids.
- Receive addendum notifications.



Notify Me

Receive updates sent straight to your inbox.

Subscribe

https://apps.saws.org/Business_Center/Contractsol/

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis including weeks in which work is not performed by noting such
- Wage decisions are included within the specifications
- Contractors (and their subcontractors) shall utilize LCP Tracker
 - Site visits by SAWS staff are random and unannounced
 - Interviews will be Conducted and will be private & confidential
 - Payroll records are subject to review
 - All apprenticeship programs will need to be approved by Department of Labor prior to starting
 - The Prime Contractor is responsible for sub-contractor payroll
 - Late payrolls may delay contractor payments, as well as release of retainage

Contract Requirements

- Insurance requirements for this project are found in Section 5.7 of the GCs
 - Include General Liability for Construction, Pollution Liability
- Contractor must maintain insurance coverage during term of construction of this Project
- Contractor's insurance must be compliant on all SAWWS project, including this one, prior to executing the contract
- SAWWS will ask for insurance prior to Board award to expedite execution of the contract
 - Any deficiencies must be corrected prior to Board award

Contract Requirements

- The Contractor shall perform the Work with its own organization on at least 40% of the total original contract price to be confirmed by inserting the percentage performed by the Bidder on page I of the Good Faith Effort Plan.
- Liquidated Damages are \$500 per day.

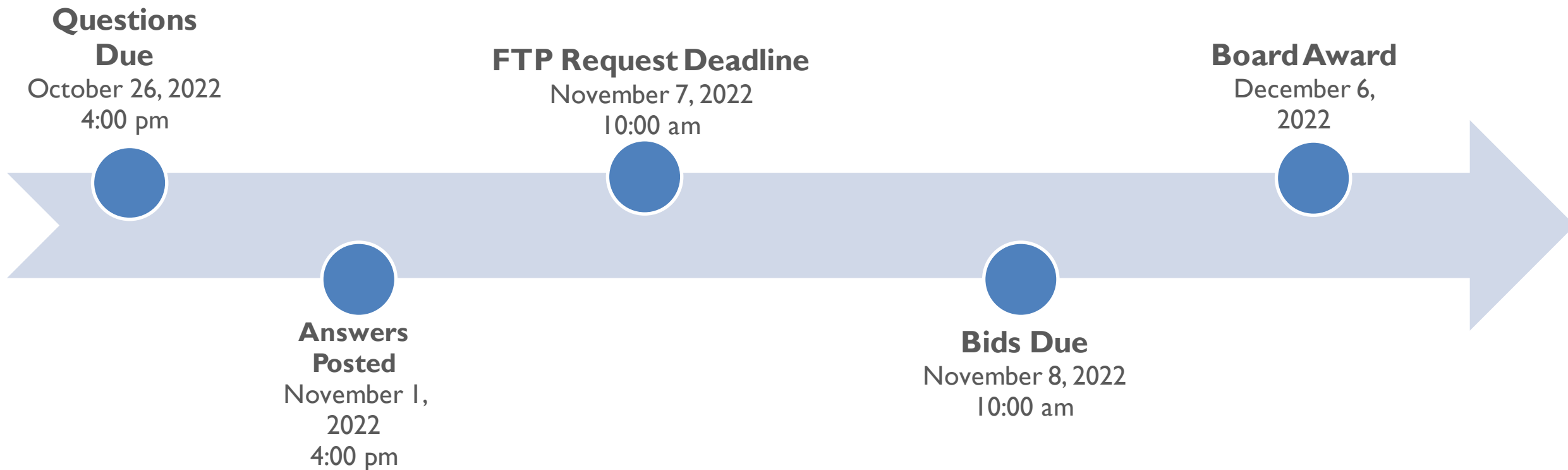
Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
 - Only limited items are required with the initial bid packet
- **Double check** all mathematical calculations and verify all extensions
- Addendums are acknowledged on the Bid Proposals
- References and contact information must be verified prior to submitting bid(s)
- Within one day of bid opening the apparent Low Bidder shall submit the following:
 - Conflict of Interest Questionnaire, Proof of Insurability (Letter from Insurer or Sample Certificate of Insurance), Company Information Packet, Statement Regarding Ability to Complete the Project, W-9

Bid Packet Preparation (cont.)

- Bidder shall ensure that the 3 projects submitted on the Statement of Bidder's Experience forms are:
 - Demonstrates a similar contract scope and work order type contract as indicated on the check boxes
 - Completed within the last 5 years
 - Owner references (entity bidder contracted with)
 - Verifiable with up-to-date contact information for the Owner reference provided
- Failure to complete the form properly may result in the bid being found non-responsive.

IFB Schedule



Reminders

- All questions should be sent in writing to Florinda.Gonzales@saws.org by email.
- Please identify the project by **2023 Annual Sanitary Sewer Point Repair, MH Adjustment, Laterals Construction - Pkg I, CO-00605**
- Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders.

Bid Opening Procedures

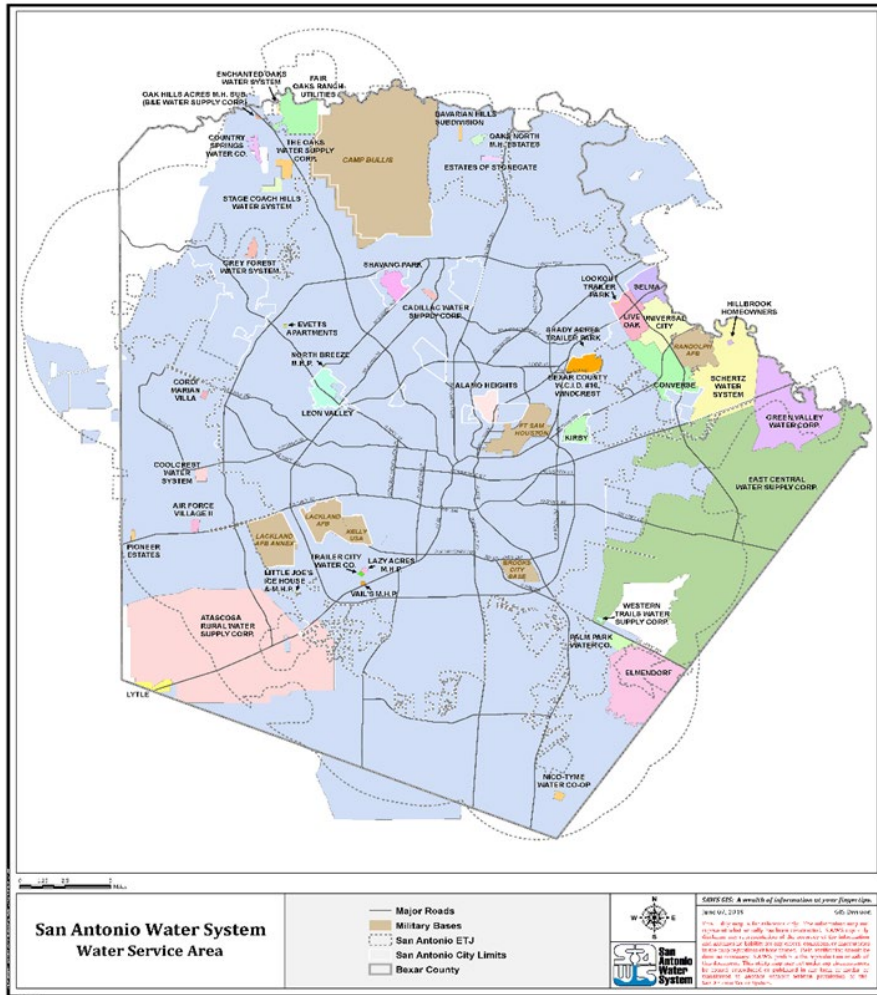
- Due to the COVID-19 emergency and to protect the health of the public, SAWWS is implementing new procedures for the submission of bids.
 - Bids will be received either Electronically or through Sealed bids.
 - Electronic bids will be received via the secure SAWWS FTP site.
- Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a black drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building.
- If bids will be delivered in person, Bidders should allow sufficient travel time.
- Late bids will not be accepted and will not be opened (and returned).

Project Overview

- The San Antonio Water System is soliciting proposals for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision to perform point repairs to the wastewater collection system pipelines, to renew laterals, connect laterals, to replace manholes, and to adjust and/or rehabilitate manholes, on a work order contract basis.
- Open Cut and CIPP point repairs.
- Concrete work and street restoration.
- Erosion control, topsoil, sod, and sign and fence relocation.
- Throughout SAWS Service Area.
- Total of one hundred one (101) Line Items located within the Bid Proposal (pages BP-2 through BP-7).

Project Location Map

Work will be on the sewer collection system infrastructure throughout the SAWS' Service Area.



Statement of Bidder's Experience

Pages SB-1 & 2

- List 3 reference work experience, demonstrating similar scopes, performed under a work order type contract.
- Work experiences listed to have been completed between in the last 5 years.
- All fields in the form are to be completed, in order to assure Bid is not rejected due to non-responsiveness.
- Very important to ensure contact information for references is active.

Supplemental Conditions

Pages SS-1 through SS-4

- Article V – Contract Responsibilities
 - *Permits from COSA and other governing agencies:*
 - Contractor shall obtain and pay for all permits.
 - Contractor shall seek assistance from SAWS to register with COSA ROW office.
 - Project Signs (COSA Municipal Code Ch. 29, Article IV “Excavations”, Div. I, Sec 29-120)
 - Required Work Site Photographs (each WO, minimum 3)
- Article VII – Contract Payments
 - Scratch sheet line items and quantities shall be input into SAWS CPMS along with all other documentation for invoicing, required photos (*to be addressed by addendum*).

Special Conditions

Pages SC-1 through SC-6

- **SC-2.4 Performance Time**

Work orders will be designated as either “Non-Emergency” or “Emergency”

- Non-Emergency

- Restore service to customer same day as commencing the work.

- Emergency

- Restore service to customer same day as commencing the work...
OR within 12-hours after Emergency WO has been issued.

- ***Related Response Time (SPTS 100.1 Mobilization)***

Sewer Work Orders (other than manholes):

- Non-Emergency WO

- 48-hour response time

- Emergency WO

- 2-hour response time

Special Conditions

Pages SC-1 through SC-6

➤ *Related Response Time (SPTS 100.1 Mobilization) (continued...)*

- Response Time for manhole Work Orders:

- *When Traffic Control Plan and/or Bypass Pumping Plan is Required:*
- Contractor commence work within 5 calendar days after WO issued.
- *When Traffic Control Plan and/or Bypass Pumping Plan is NOT Required:*
- Contractor commence work within 72-hours after WO issued.

- All Work Orders shall be completed within ten (10) calendar days.
- Contractor shall provide sufficient equipment and crews to accomplish a total of two (2) laterals, five (5) manholes, and one (1) point repair any given day.

Special Conditions

Pages SC-1 through SC-6

- SC-2.5 Notifications
 - Contractor to notify SAWS each workday by 7 AM.
 - Contractor to notify appropriate ROW each day as needed.
 - 48-hour advance notification for affected property owners and residents.
- SC-2.7 Cleanup
 - Surplus excavated materials shall be removed from job site daily, along with daily overall site cleanup.

Special Conditions

Pages SC-1 through SC-6

- **SC-2.8 Payment**

- Signed scratch sheets
- Photos (minimum of 3 per WO)
- CCTV internal inspection video
- As-builts / redlines
- Change of Service forms
- Police Officer Invoice
- COSA ROW permit number
- COSA control numbers for backfill / flatwork / final inspection
- Concrete batch ticket
- Weekly permit and restoration logs (Due Weekly)
- Sewer WO acceptance checklist

Questions

Must be submitted in writing by October 24, 2022, by 4:00 P.M.
via e-mail to:

Florinda Gonzales

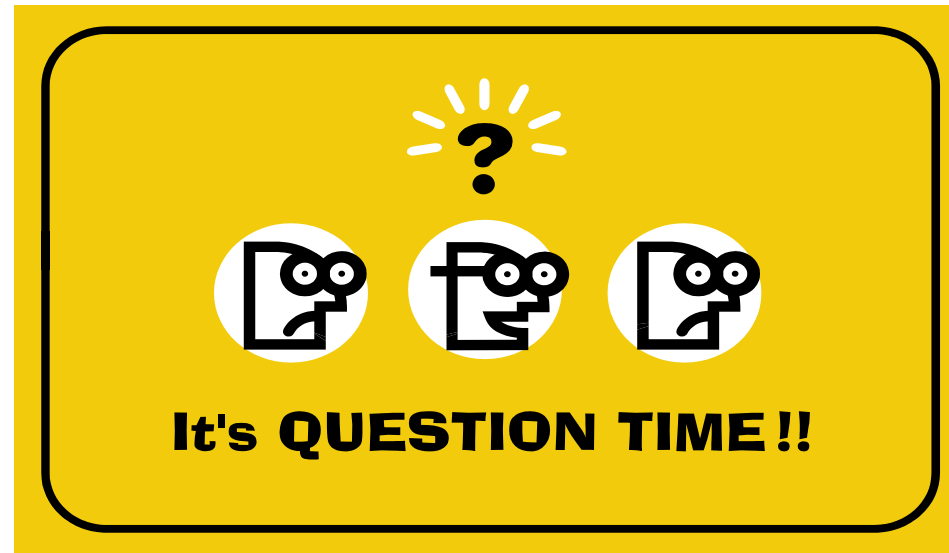
Contract Administration Department

San Antonio Water System

Florinda.Gonzales@saws.org

Contact Information

Contact Name	Title	Telephone Number	Email address
Florinda Gonzales	Contract Administrator	210-233-3914	Florinda.Gonzales@saws.org
Marisol V. Robles	SMWB Program Manager	210-233-3420	Marisol.Robles@saws.org



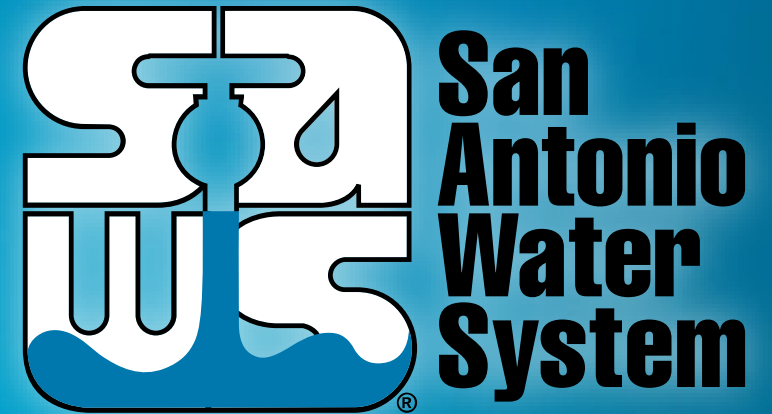
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